

To All Addus Caregivers:

**Thank you for everything you are doing to care for our clients and patients during this unprecedented time!**

Addus is required to begin including a COVID-19 pre-screen questionnaire as part of your process now before you start every visit –

You are required to ask the client specific questions and document the answer to those questions.

- Even if you have asked these questions of the client, in a past visit;
- Make certain to maintain the recommended minimum distance of 6 feet from the client or anyone else in the home, as you ask the questions.

There are 2 ways to complete the pre-screen task:

- Use the manual form provided on [The Caregiver Resource Center](#), which you will submit with your timesheets for each visit;
  - The forms have been created in Spanish and Russian as well;
- If you use Electronic Visit Verification (EVV), CellTrak will have the questions on their platform for easy answering. We are working with the other EVV systems and should have information for you soon.

**In the event that a client answers “Yes” to any of the questions, an alert will be triggered in CellTrak and you will be instructed to stop the visit, leave the residence, and contact your supervisor immediately.**

Please continue to check the [Caregiver COVID-19 Update Center on Addus.com](#) daily for updates!

Thanks,  
Addus Leadership Team